



Building an Estimate in SuperBid

From the owner's schedule to a signed bid form — a live 35-minute walkthrough for estimators (SuperBid v0.31.0)

Agenda

A Two layers: cost and price

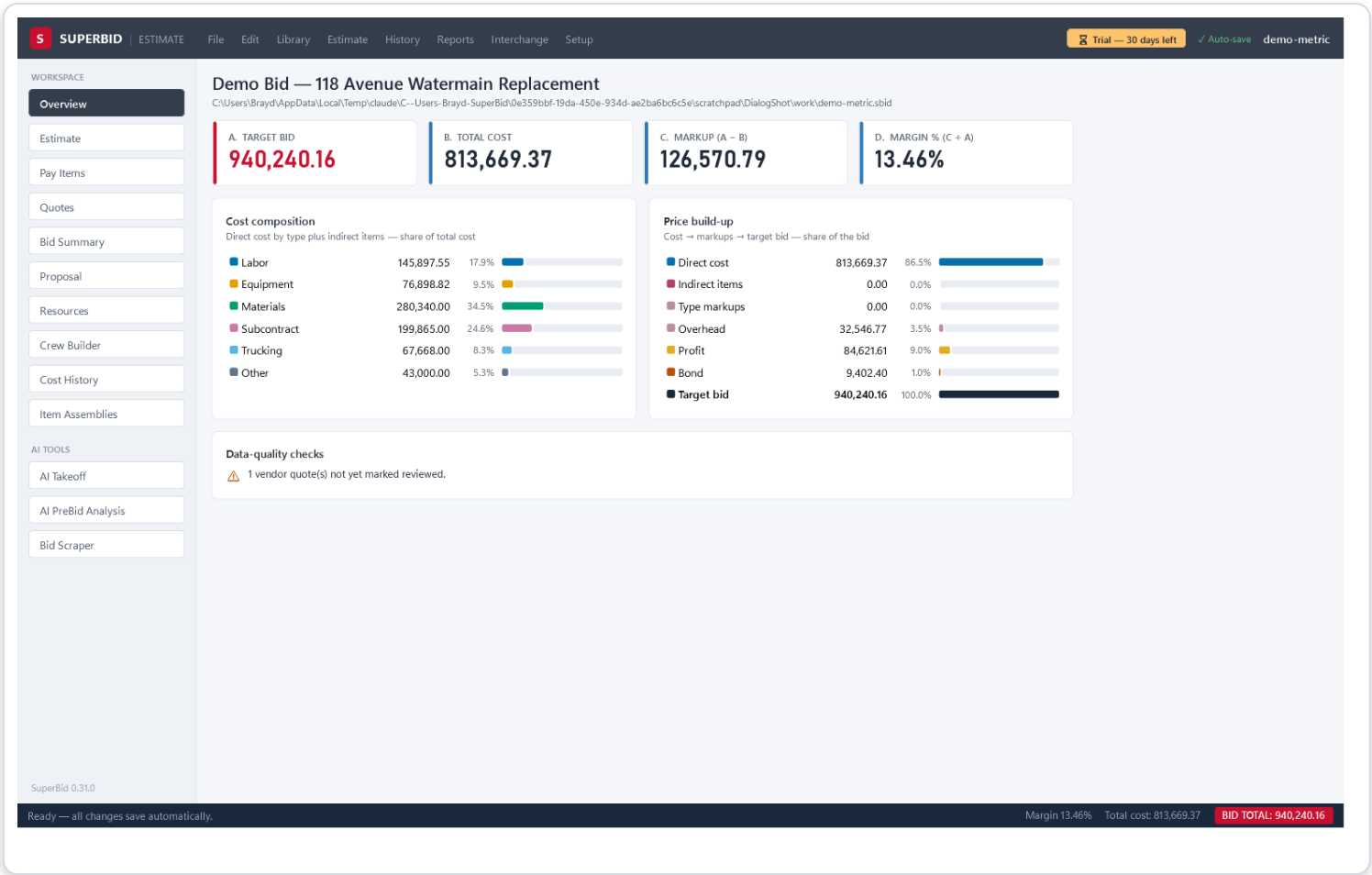
B The workflow in eight stages

C Stages 1–5: file, schedule, rates, crews, costing

D Stages 6–8: quotes, bid summary, checks

E Proposal, reports, saving, undo and history

Two layers: cost on the Estimate screen, price on Bid Summary



- A** Cost layer: Estimate screen — crews, production rates, materials, plugs
- B** Price layer: Bid Summary — markups, bond, spread across pay items
- C** Overview cards: A TARGET BID · B TOTAL COST · C MARKUP · D MARGIN %
- D** Colour rule: white = input · gray = calculated · blue = your override

The workflow at a glance

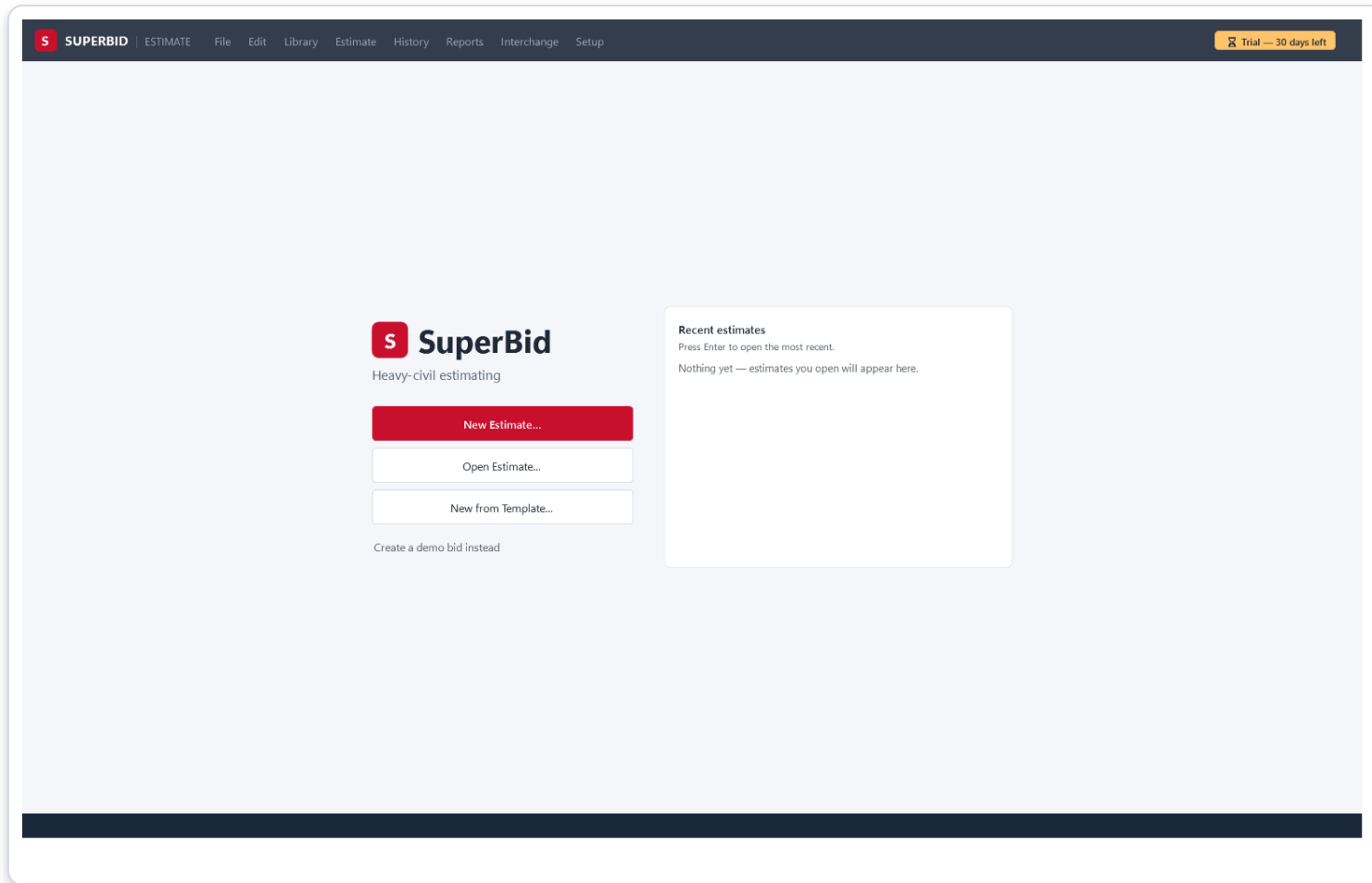
- 1 Create the estimate — File ▶ New Estimate...
- 2 Import the owner's schedule — Pay Items
- 3 Set resources and rates — Resources
- 4 Build crews — Crew Builder
- 5 Cost the items — Estimate
- 6 Level and award quotes — Quotes
- 7 Set markups, bond and spread — Bid Summary
- 8 Check, then print the proposal — Overview, Proposal

01

Stage 1 · Create the estimate

File ▶ New Estimate... (Ctrl+N) · Name it, pick its folder, choose what to start from · Starter library or your own master estimate

The welcome screen



- A New Estimate..., Open Estimate..., New from Template...
- B Recent estimates lists your last 8 files; click to open
- C Create a demo bid instead builds the Maple Street sample (imperial)
- D Press Enter to open the most recent

The New Estimate dialog and the starter library

New estimate
Name it, pick where it lives, choose what to start from.

Estimate name
New Estimate

Folder
C:\Users\Brayd\Documents Browse...

Start from

- ☒ Blank estimate
- ☐ Blank + starter library (common labor, equipment & crews)
- ☐ Copy of a template / master estimate:
 Pick...
- ☐ Demo bid (Maple Street sample data)

Cancel Create estimate

- A** Estimate name: 2026-051 Belgravia Watermain Renewal — becomes the file name
- B** Folder: Browse... (defaults to your last estimate's folder)
- C** Start from: Blank + starter library (common labor, equipment & crews)
- D** Or Copy of a template / master estimate: → Pick...
- E** Create estimate writes the .sbid at once; Create a new one? keeps the old file as <name>.replaced-<stamp>.sbid

02

Stage 2 · Import the owner's schedule

Pay Items (Ctrl+3): the owner's Schedule of Prices · Excel, AI (PDF/Excel), DOT .COL, or by hand · Pay Qty vs Forecast Qty

Pay Items: three ways in, plus hand entry

Pay items

Number	Description	Unit	Pay Qty	Forecast Qty	Alternate	Block	Direct Cost	Unit Cost
0100	Mobilization and demobilization	LS	1.00	1.00		Base bid	25,000.00	25,000.0000
0200	Traffic accommodation	LS	1.00	1.00		Base bid	18,000.00	18,000.0000
0300	Remove existing asphalt pavement	M2	3,600.00	3,600.00		Base bid	9,626.85	2,6741
0400	Trench excavation and backfill	M3	4,200.00	4,200.00		Base bid	143,509.11	34,1688
0500	300 mm PVC watermain	LM	1,200.00	1,200.00		Base bid	206,253.08	171.8776
0600	Hydrant assembly	EA	6.00	6.00		Base bid	52,157.26	8,692.8767
0700	300 mm gate valve	EA	8.00	8.00		Base bid	29,171.51	3,646.4384
0800	Pipe bedding	M3	650.00	650.00		Base bid	53,754.11	82.6986
0900	Asphalt pavement 100 mm	T	1,150.00	1,150.00		Base bid	197,225.00	171.5000
1000	Granular base 250 mm	M3	900.00	900.00		Base bid	62,078.13	68.9757
1100	Topsoil and hydroseed	M2	2,400.00	2,400.00		Base bid	16,894.32	7.0393

Cost allocated to the selected pay item

Cost Item	Description	Share %	Allocated \$
0400	Trench excavation and backfill	15.00	25,325.14

- A Interchange: Import pay items from Excel... / Import DOT proposal (.COL)...
- B Import with AI... reads the tender PDF's Schedule of Prices
- C Add Pay Item / Add Subordinate for hand entry
- D Every leaf pay item gets a mirrored top-level row on Estimate
- E Typed units fold: m³ → M3, tonne → T, each → EA

Import the schedule with AI from the tender PDF

Import pay items with AI

Choose the tender's Schedule of Prices as a PDF and/or an Excel file. The AI transcribes the owner's bid schedule — item number, description, unit, and quantity — into pay items you review before importing.

1 • Schedule document

Choose PDF / Excel...

no file selected

Extract schedule

Import	Item #	Description	Unit	Quantity	Alt	Conf	Source	Notes
☒	0400	Trench excavation and backfill	m3	4200		H	OWNER_STATED	
☒	0500	300 mm PVC watermain	LM	1200		H	OWNER_STATED	
☒	0900	Asphalt pavement 100 mm	T	1150		H	OWNER_STATED	
☒	0100	Mobilization and demobilization	LS	1		M	ASSUMED	lump sum
☐	1200	Illegible	EA			L	OWNER_STATED	smudged

5 item(s) extracted, 1 need review. Check the rows to import.

☒ Update items already in the schedule

Import checked

Close

A

Key saved under Setup ► AI & Bid Scraper settings...

B

Choose PDF / Excel... → Extract schedule

C

Amber rows need attention; Conf is H, M or L

D

Blank Quantity = the AI could not read it; you type it

E

Import checked — the whole import is one Ctrl+Z step

Our example schedule: Pay Qty vs Forecast Qty

Number	Description	Unit	Pay Qty	Forecast Qty
0100	Mobilization	LS	1	1
0200	300 mm PVC watermain c/w bedding	M	1,200	1,200
0300	Hydrant assembly	EA	8	8
0400	Asphalt reinstatement	M2	2,400	2,600
0500	Curb and gutter replacement	LM	300	300

Stage 3 · Resources: five types, four rate sources

WORKSPACE

Overview

Estimate

Pay Items

Quotes

Bid Summary

Proposal

Resources

Crew Builder

Cost History

Item Assemblies

AI TOOLS

AI Takeoff

AI PreBid Analysis

Bid Scraper

SUPERBID

ESTIMATE

File

Edit

Library

Estimate

History

Reports

Interchange

Setup

Trial — 30 days left

Auto-save

demo-metric

Resources

All

Labour

Equipment

Materials

Subs & trucking

Rate Book

Add Resource

Delete

Code	Type	Description	Unit	Rate Source	Effective Rate
Eqp-DOZERD6	Equipment	Dozer, D6 class	HR	Equipment (USACE)	81.2260
Eqp-EXC320	Equipment	Excavator, 320 class	HR	Equipment (USACE)	70.0912
Eqp-GOMACO	Equipment	Gomaco slipform curb machine	HR	Equipment (USACE)	72.6319
Eqp-GRADER	Equipment	Motor grader	HR	Equipment (USACE)	78.7214
Eqp-LOADER	Equipment	Wheel loader, 2.5 m3	HR	Equipment (USACE)	62.8483
Eqp-ROLLER	Equipment	Smooth drum roller	HR	Equipment (USACE)	43.0251
Lab-CARPENTER	Labor	Form carpenter	HR	Labor build-up	76.4800
Lab-FINISHER	Labor	Concrete finisher	HR	Labor build-up	79.3200
Lab-FOREMAN	Labor	Working foreman	HR	Labor build-up	87.8400
Lab-LABORER	Labor	General labourer	HR	Labor build-up	58.4000
Lab-OPERATOR	Labor	Equipment operator	HR	Labor build-up	77.9000
Lab-TEAMSTER	Labor	Truck driver	HR	Labor build-up	67.3400
Mat-BEDSTONE	Material	Pipe bedding stone, 20 mm crush	M3	Manual	50.0000
Mat-GRANULAR	Material	Granular base, 25 mm crushed	M3	Manual	42.0000
Mat-GV300	Material	300 mm gate valve c/w valve box	EA	Manual	2,400.0000
Mat-HYDRANT	Material	Fire hydrant assembly c/w tee, isolation valve and lead	EA	Manual	6,200.0000
Mat-PVC300	Material	300 mm PVC DR18 watermain pipe	LM	Manual	95.0000
Mat-READYMIX	Material	Ready-mix concrete, 30 MPa	M3	Manual	215.0000
Mat-TOPSOIL	Material	Topsoil, screened	M3	Manual	38.0000
Sub-ASPHALT	Sub	Asphalt paving sub — supply & place 100 mm ACP	T	Manual	171.5000
Sub-HYDROSEED	Sub	Hydroseeding sub	M2	Manual	1.1000
Trk-TANDEM	Trucking	Tandem (haul calculator)	HR	Manual	125.0000
Trk-TANDEMPUP	Trucking	Tandem & pup (haul calculator)	HR	Manual	150.0000

Rate build-up (selected resource)

SuperBid 0.31.0

Ready — all changes save automatically.

Margin 13.46%

Total cost: 813,669.37

BID TOTAL: 940,240.16

- A

Types: Labor, Equipment, Material, Sub, Trucking
- B

Labour and equipment are hourly — used only through crews
- C

Rate Source: Manual, Labor build-up, Equipment (USACE), Rate book (%)
- D

Build-up: $38.00 \times 1.42 + 12.00$ fringes = 65.96 \$/hr
- E

Add Resource starts at Unit HR — change it to M3, M, T, EA

Price a machine from the rate book at a percent of book

Equipment rate book

These are GENERIC SAMPLE rates so you can try the picker — not a published book. Import your own rate book export to load real rates.

All books

Book	Section	Grp	Capacity	Age	Basis	\$/hr	Make	Model	
Sample	Crawler Ti	1	up to 15 t	All years	equipment	200.00			Review
Sample	Hydraulic	1	12-20 t	All years	equipment	175.00			Review
Sample	Hydraulic	2	20-30 t	All years	equipment	225.00			Review
Sample	Motor Gr	1	up to 14 ft blade	All years	equipment	190.00			Review
Sample	Rubber Ti	1	2-3 m3	All years	equipment	160.00			Review
Sample	Single Dr	1	up to 10 t	All years	equipment	120.00			Review

% of book rate:

100

6 of 6 entries

Import rate book...

Close

Add as resource

- A Rate Book button on the Resources screen
- B Import rate book... loads your CSV — replaces, never merges
- C Search cat 336, pick the line, % of book rate: 85
- D Add as resource → Eqp-CAT-336 at 212.50 \$/hr
- E Basis all-found already includes the operator

Stage 4 · Crews: who and what is on the pipe crew

WORKSPACE

ESTIMATE File Edit Library Estimate History Reports Interchange Setup

Trial — 30 days left ✓ Auto-save demo-metric

Workspace Navigation: Overview, Estimate, Pay Items, Quotes, Bid Summary, Proposal, Resources, **Crew Builder**, Cost History, Item Assemblies, AI TOOLS (AI Takeoff, AI PreBid Analysis, Bid Scraper)

Crew builder

Code	Description	Members	\$/Crew-Hr
CONC1	Concrete crew (foreman, carpenter, 2 laborers)	3	281.12
CURB1	Slipform curb crew (foreman, operator + Gomaco, 2 finishers, laborer)	5	455.41
GRADE1	Grading crew (operator + loader)	5	320.89
PIPE1	Pipe crew (foreman, 2 laborers, operator + excavator)	5	415.48

Members of the selected crew

Resource	Type	Rate	Qty in Crew
Lab-FOREMAN	Labor	87.84	1.00
Lab-LABORER	Labor	58.40	2.00
Lab-OPERATOR	Labor	77.90	1.00
Eqp-EXC320	Equipment	70.09	1.00
Eqp-LOADER	Equipment	62.85	1.00

SuperBid 0.31.0

Ready — all changes save automatically. Margin 13.46% Total cost: 813,669.37 **BID TOTAL: 940,240.16**

- A** Crew Builder (Ctrl+8): Add Crew, rename CREW1 to PIPE2
- B** Add Labour ▼ and Add Equipment ▼ pick from the catalogue
- C** Qty in Crew: 0.5 for a foreman shared between crews
- D** $\$/\text{Crew-Hr} \times \text{Crew Hrs} = \text{Labor+Equip on every item}$
- E** One rate basis per estimate: bare USACE or loaded charge-out

03

Stage 5 · Cost the items

Estimate (Ctrl+2): one cost item per activity · Methods and productivity factors
· Materials, haul, assemblies, indirects

The Estimate screen: methods and productivity factors

WORKSPACE

Overview

Estimate

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Bid Summary

Proposal

Resources

Crew Builder

Cost History

Item Assemblies

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Bid Scraper

SUPERBID

ESTIMATE

File

Edit

Library

Estimate

History

Reports

Interchange

Setup

Trial — 30 days left

Auto-save

demo-metric

Cost items

white = input · gray = calculated · blue = your override

Undo

Redo

Indirect Costs

Insert Resource/Assembly

Resource/Assembly Inputs

Add Detail Item

Delete

Code	Description	Pay Item	Unit	Quantity	Total Cost	Method	Fac	Prod Rate	Hr/Sh	Crew	Plug \$/U	Plug Total	Ind	Calc Basis	Calc %
0100	Mobilization and demobilization	0100	LS	1.00	25,000.00	Plug		0.0000	8.0			25000	☐	Total Direct	0.00
0200	Traffic accommodation	0200	LS	1.00	18,000.00	Plug		0.0000	8.0			18000	☐	Total Direct	0.00
0300	Remove existing asphalt pavement	0300	M2	3,600.00	9,626.85	Detail	UH	120.0000	10.0	GRADE1			☐	Total Direct	0.00
0400	Trench excavation and backfill	0400	M3	4,200.00	168,834.25	Detail	UH	15.0000	10.0	PIPE1			☐	Total Direct	0.00
0500	300 mm PVC watermain	0500	LM	1,200.00	180,927.95	Detail	UH	12.0000	10.0	PIPE1			☐	Total Direct	0.00
0600	Hydrant assembly	0600	EA	6.00	52,157.26	Detail	HU	6.0000	10.0	PIPE1			☐	Total Direct	0.00
0700	300 mm gate valve	0700	EA	8.00	29,171.51	Detail	HU	3.0000	10.0	PIPE1			☐	Total Direct	0.00
0800	Pipe bedding	0800	M3	650.00	53,754.11	Detail	UH	15.0000	10.0	PIPE1			☐	Total Direct	0.00
0900	Asphalt pavement 100 mm	0900	T	1,150.00	197,225.00	Detail		0.0000	10.0				☐	Total Direct	0.00
1000	Granular base 250 mm	1000	M3	900.00	62,078.13	Detail	UH	40.0000	10.0	GRADE1			☐	Total Direct	0.00
1100	Topsoil and hydroseed	1100	M2	2,400.00	16,894.32	Detail	UH	150.0000	10.0	GRADE1			☐	Total Direct	0.00
TOTAL					813,669.37										
Materials / subs / trucking on the selected item															
Resource	Qty per Unit	Waste %	Unit	Unit Cost											
Mat-PVC300	1.0000	2.00	LM	95.00											
Mat-BEDSTONE	0.3500	10.00	M3	50.00											

SuperBid 0.31.0

Ready — all changes save automatically.

Margin 13.46% Total cost: 813,669.37

BID TOTAL: 940,240.16

- A

Top-level rows come from Pay Items — cost the leaves only
- B

Method: Detail, Plug, Subcontracted, Calculated (plus Quick, Comparison)
- C

Fac UH + Prod Rate 30: 1,200 m = 40 Crew Hrs
- D

Add Detail Item nests bedding, backfill, testing under 0200
- E

Plug \$/U or Plug Total — blue, your override

Materials, subs and trucking; the Haul Cycle Calculator

Haul cycle calculator

Trucking on 0400 — Trench excavation and backfill, 4,200.00 M3. The computed truck-hours land on the item as a Trucking resource and flow through the normal cost buckets and markup.

Truck type

Tandem

Save as truck type

Quantity to haul

4200

M3

One-way haul (km)

12

Truck capacity

8

Loaded speed (km/h)

45

Load time (min)

5

Empty speed (km/h)

60

Dump time (min)

3

Working min / hour

50

Rate (\$/truck-hr)

125

Trucks (0 = auto)

0

CYCLE	LOADS	TRUCKS	TRUCK-HOURS
36.0 min	525	8	420.0
HAUL DURATION	TOTAL COST	COST / UNIT	COST / LOAD
52.5 h	52,500.00	12.50 /M3	100.00

8 trucks keep the loader continuously busy at a 5-min load (1.25 loads per truck-hour).

Apply to item

Cancel

- A Lower grid: Materials / subs / trucking on the selected item
- B Add Resource, or Insert Resource/Assembly ▶ Resources... for several
- C Qty per Unit + Waste %: pipe 1.0 at 2%, bedding 0.35 M3 at 5%
- D Haul Calculator: km, speeds, load and dump minutes → COST / UNIT
- E Apply to item lands a Trk-TANDEM trucking line

Assemblies: price it once, reuse it on every bid

New item assembly

Price the work once — on insert you type the quantity, and production rate stays the only knob.

Code	Description
CURB-GUTTER	Concrete curb and gutter, slipform

Pattern — how this work is measured

Linear — priced per metre (curb & gutter, pipe, fence) ▾

Crews (from the Crew Builder)

Crew	Production (m/hr)
CURB1 ▾	25 ✕

Add crew

Materials per metre

Material	Qty per m	Waste %
Mat-READYMIX ▾	0.08	5 ✕

Ready-mix concrete, 30 MPa · \$215/M3

Add material New material...

☐ Trucking: Tandem ▾ hrs/unit 0.05

Cancel Save item assembly

- A Item Assemblies (Ctrl+0): New item assembly... guided builder
- B Pattern: Linear, Area, Gravel / asphalt, Tonnage, Per unit
- C Crews with Production (m/hr); Materials per metre with Waste %
- D Insert Resource/Assembly ▶ Assembly... places it under the selected row
- E Resource/Assembly Inputs → change values later → Update

Indirect costs: the general-conditions checklist

Indirect costs

Your company checklist — it follows every estimate. Check a line and enter its value: SPREAD distributes it across all pay items through the bid-summary chain; TIE TO PAY ITEM puts the cost straight into that item's price. Everything applies as one undo step.

☐ Pre-access / site access		Spread across items	
☐ Washroom / sanitation		Spread across items	
☐ Water supply		Spread across items	
☐ Hydrovac / daylighting		Spread across items	
☐ Survey & layout		Spread across items	
☐ Site trailer / office		Spread across items	
☐ Temporary power		Spread across items	
☐ Temporary fencing		Spread across items	
☐ Traffic accommodation		Spread across items	
☐ Dewatering		Spread across items	
☐ Environmental controls / silt fence		Spread across items	
☐ Permits & fees		Spread across items	
☐ QA testing		Spread across items	
☐ Safety / first aid		Spread across items	
☐		Spread across items	

Add to checklist

ApplyCancel

- A Indirect Costs button in the Cost items bar
- B Tick the lines that apply; type each lump sum
- C Spread across items, or Tie to pay item (0100 Mobilization)
- D Add to checklist keeps company lines for every future estimate
- E Apply creates Plug items coded IND-..., flagged Ind

Stage 6 · Subcontractor and supplier quotes: level, then award

WORKSPACE

Overview

Estimate

Pay Items

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Resources

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AI TOOLS

AI Takeoff

AI PreBid Analysis

Bid Scraper

1 · Folders

Add

Delete

Folder	Lines	Quotes
Asphalt paving	1	2
Hydrants and valves supply	2	1

2 · Lines & leveled comparison

+ Resource

+ Cost Item

Auto-fill

Delete Line

Code	Description	Unit	Qty	Self-Perform	Awarded To	Northside Asphalt	Lafarge Paving
Sub-ASPHALT	Asphalt paving sub — supply & plac	T	1,150.00	171.50	Northside Asphalt	171.50	178.00
Quoted	real vendor prices × qty					197,225.00	204,700.00
Substituted *	leveling fill-ins: awarded / low					0.00	0.00
Adjustment	bond / special conditions					0.00	0.00
LEVELED TOTAL						197,225.00	204,700.00

3 · Vendor quotes in this folder

Award the selected line

green = low bid · blue = awarded · * = substituted price

Export Excel

Award Line → Selected Vendor

Line → Self-Perform

Vendor	Status	Reviewed	Adjustment \$	Leveled Total	Priced	Awarded
Lafarge Paving	Active	☒	0.00	204,700.00	1	0
Northside Asphalt	Active	☒	0.00	197,225.00	1	1

Code	Description	Qty	4 · Vendor Unit Price
Sub-ASPHALT	Asphalt paving sub — supply & plac	1,150.00	178.00

Vendors

Add

Delete

Vendor	Contact
Emco Waterworks	edmonton@emco.ca
Lafarge Paving	estimating@lafarge.com
Northside Asphalt	quotes@northside.ca

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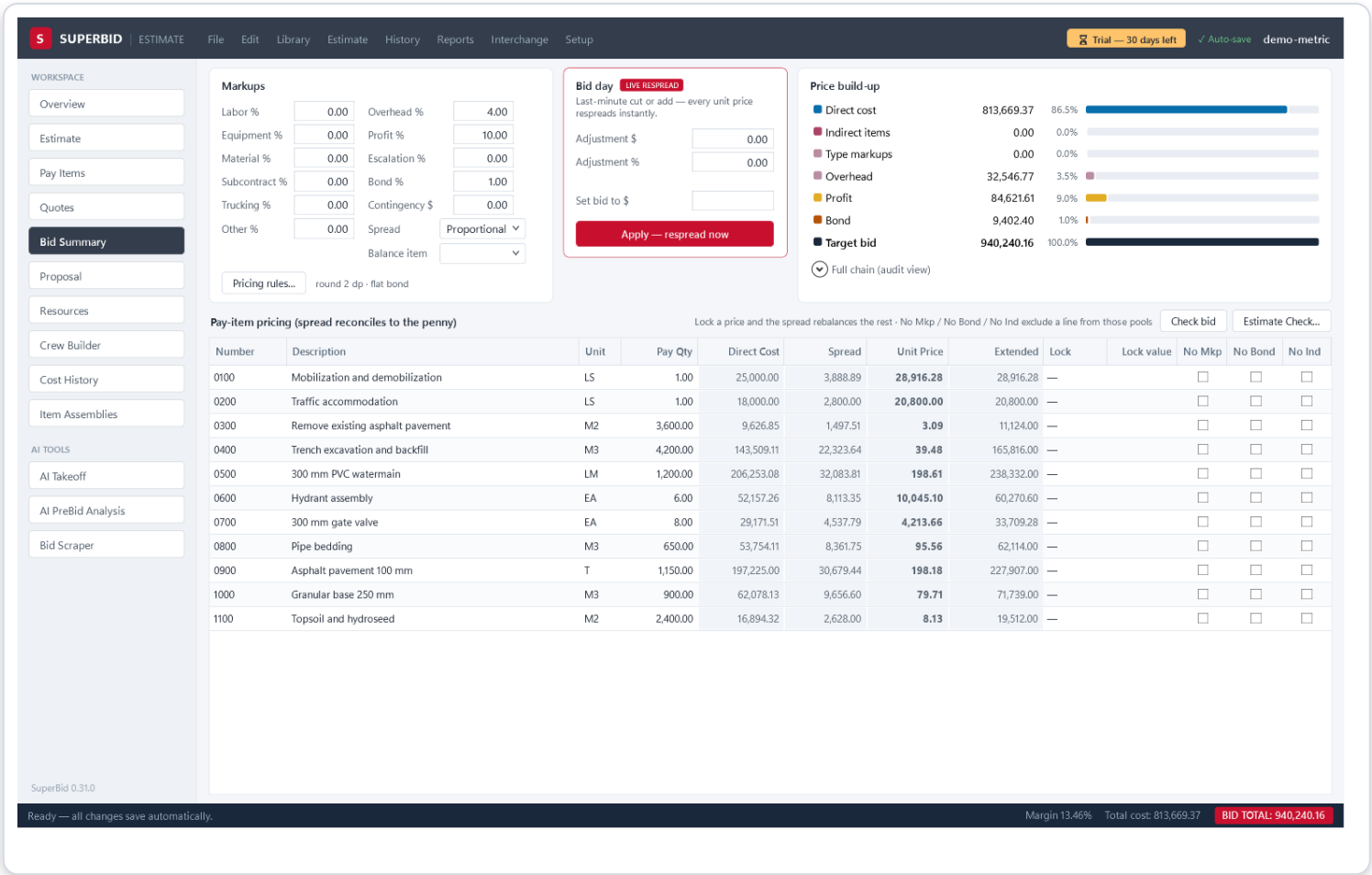
Ready — all changes save automatically.

Margin 13.46% Total cost: 813,669.37

BID TOTAL: 940,240.16

- A Quotes (Ctrl+4): folder → lines → vendors → prices
- B + Resource for Mat-PVC300; + Cost Item for the paving scope
- C Leveling fills blanks: awarded → lowest active → self-perform (*)
- D green = low bid · blue = awarded · * = substituted price
- E Award Line → Selected Vendor reprices the estimate; tick Reviewed

Stage 7 · Bid Summary: markups, bond and the spread



A

Markups card: type markups, Overhead %, Profit %, Escalation %, Bond %, Contingency \$

B

Chain: direct → indirect → escalation → markups → overhead → profit → bond

C

Bond grosses up to exactly Bond % of the final bid

D

Spread: Proportional or Even; Balance item 0100 absorbs the pennies

E

Full chain (audit view): Residual must read 0.00

Locks, exclusions, bid-day adjustment and pricing rules

Pricing rules

Unit-price rounding by price band, and a tiered (bracketed) bond premium. Leave a table empty to use the flat unit-price decimals and flat bond % from the Bid Summary.

Unit-price rounding bands

Add bandRemove

A unit price at or below 'Up to \$' rounds to that many decimals. Order low to high; make the last band's 'Up to' very large.

Up to \$ (unit price)	Decimals
-----------------------	----------

Tiered bond table

Add bracketRemove

Marginal rates like tax brackets: each rate applies to the slice of the contract amount up to its 'Up to \$'. Rate is a percentage.

Up to \$ (contract)	Rate %
---------------------	--------

SaveCancel

- A Lock: Price, Markup % or Margin % with a blue Lock value
- B No Mkp · No Bond · No Ind keep a line out of a pool
- C Bid day card (LIVE RESPREAD): Adjustment \$ or Adjustment %
- D Set base bid to \$ → Apply — respread now hits an exact base-bid total
- E Pricing rules...: rounding bands and a tiered bond table

Stage 8 - Check the bid before it leaves

Estimate check

A deliberate pre-bid scan: every rule is a deterministic query over this estimate. Untick the rules that don't apply to this job — your choices are remembered. Run it after costing, and again while pricing.

Rules

- ☒ Unassigned cost items
- ☒ Uncosted detail items
- ☒ Negative cost items
- ☒ Pay items without direct cost
- ☒ Zero-quantity pay items carrying cost
- ☒ Pay items without a unit
- ☒ Large forecast vs pay quantity gaps
- ☒ Large plug prices
- ☒ Price locks below cost
- ☒ Locks without a value
- ☒ Unreviewed vendor quotes
- ☒ Quote folders with no award
- ☒ No indirect costs
- ☒ No bond on a large bid

Severity	Rule	Finding
medium	Large plug prices	Cost item '0100' is a PLUG at 25,000.00 — cost it properly before bid d
medium	Large plug prices	Cost item '0200' is a PLUG at 18,000.00 — cost it properly before bid d
medium	Unreviewed vendor quotes	Folder 'Hydrants and valves supply': 1 vendor quote(s) not marked revi
medium	No indirect costs	No indirect cost anywhere in the estimate — bonding, supervision, anc
low	Quote folders with no award	Folder 'Hydrants and valves supply' has 1 quote(s) but nothing awarde

5 finding(s) from 14 rule(s).

Run check

Go to selected

Close

- A Check bid → Overview Data-quality checks; click a ⚠ line to jump
- B Estimate ▶ Estimate Check... → Run check → Go to selected
- C Forecast vs pay gaps over 25%, missing units, zero-quantity items with cost
- D Price locks below cost · Locks without a value · No bond on a large bid
- E Unreviewed vendor quotes · Quote folders with no award

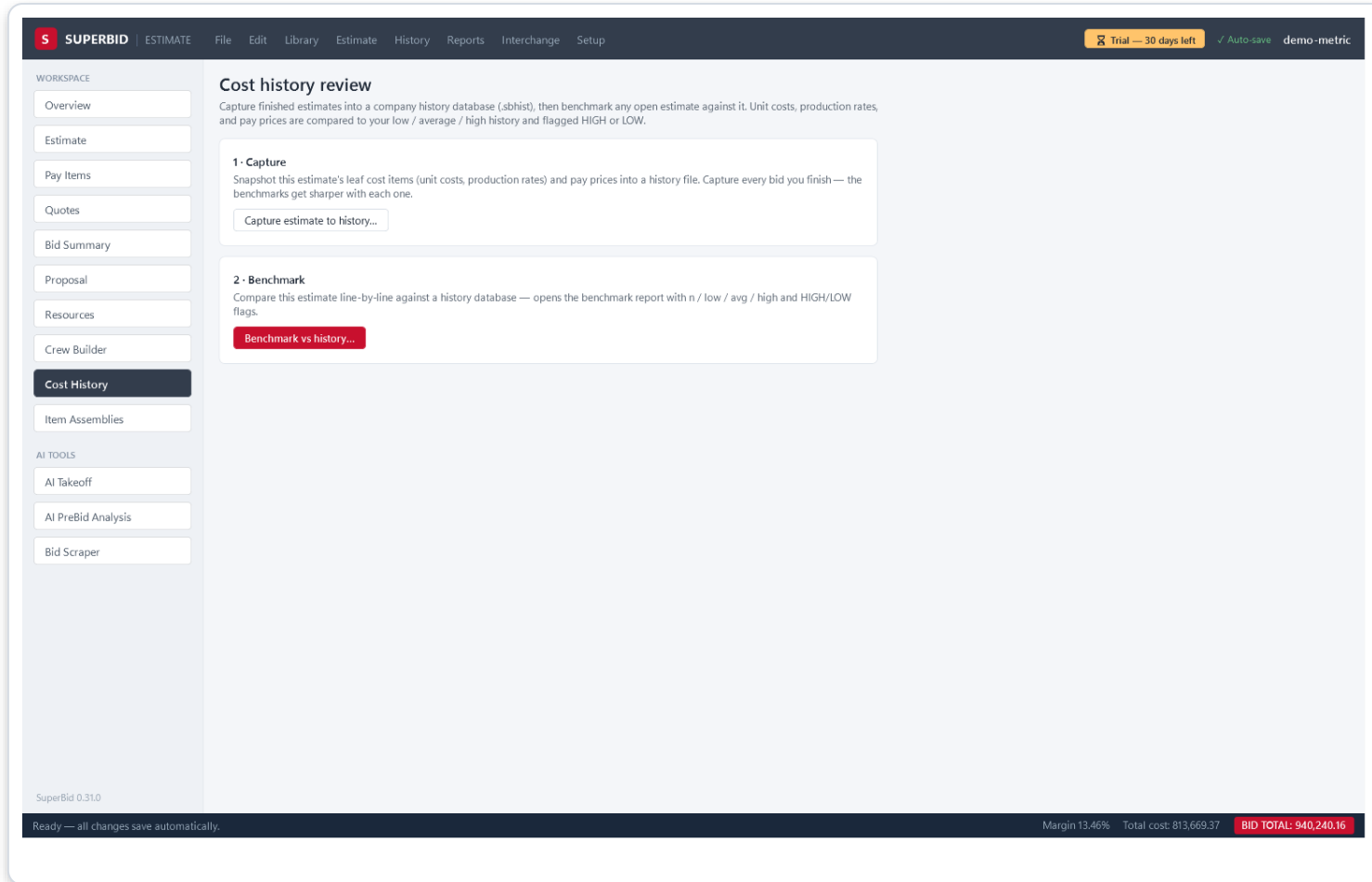
Proposal, reports and Excel exports

The screenshot displays the SuperBid software interface. The top navigation bar includes 'SUPERBID', 'ESTIMATE', and various menu items like 'File', 'Edit', 'Library', 'Estimate', 'History', 'Reports', 'Interchange', and 'Setup'. A status bar at the top right shows 'Trial — 30 days left', 'Auto-save', and 'demo-metric'. The left sidebar contains a 'WORKSPACE' section with buttons for 'Overview', 'Estimate', 'Pay Items', 'Quotes', 'Bid Summary', 'Proposal' (highlighted), 'Resources', 'Crew Builder', 'Cost History', 'Item Assemblies', and 'AI TOOLS' (including 'AI Takeoff', 'AI PreBid Analysis', and 'Bid Scraper'). The main content area is titled 'Bid proposal (regenerates when you open this screen)' and includes a 'Terms & conditions · print on every proposal' dropdown. The 'Proposal' section shows a 'Demo Bid — 118 Avenue Watermain Replacement' generated on 2026-09-02 06:52. It features a 'Schedule of Bid Items' table with columns for Item, Description, Unit, Quantity, Unit Price, and Extended. Below the table is a 'TOTAL BID' of 940,240.16. The 'Terms & Conditions' section lists 9 terms, including validity, quantities, payment terms, and insurance. At the bottom, there are fields for 'Contractor / Authorized Signature' and 'Printed Name & Title'. The bottom status bar shows 'Ready — all changes save automatically.', 'Margin 13.46%', 'Total cost: 813,669.37', and 'BID TOTAL: 940,240.16'.

Item	Description	Unit	Quantity	Unit Price	Extended
0100	Mobilization and demobilization	LS	1.00	28,916.28	28,916.28
0200	Traffic accommodation	LS	1.00	20,800.00	20,800.00
0300	Remove existing asphalt pavement	M2	3,600.00	3.09	11,124.00
0400	Trench excavation and backfill	M3	4,200.00	39.48	165,816.00
0500	300 mm PVC watermain	LM	1,200.00	198.61	238,332.00
0600	Hydrant assembly	EA	6.00	10,045.10	60,270.60
0700	300 mm gate valve	EA	8.00	4,213.66	33,709.28
0800	Pipe bedding	M3	650.00	95.56	62,114.00
0900	Asphalt pavement 100 mm	T	1,150.00	198.18	227,907.00
1000	Granular base 250 mm	M3	900.00	79.71	71,739.00
1100	Topsoil and hydroseed	M2	2,400.00	8.13	19,512.00
TOTAL BID					940,240.16

- A Proposal (Ctrl+6) regenerates the bid form each time you open it
- B Terms & conditions: Standard clauses..., Save as company default
- C Print / Save PDF... → Report Preview: Print..., Save as PDF...
- D Reports: Bid Summary, Cost Item Detail, Crew Analysis, Quote Summary, Audit Trail
- E Interchange: Export estimate to Excel workbook..., Export job-cost budget (Excel)...

Wrap-up: saving, undo, audit trail and history



- A ✓ Auto-save: every committed edit is already in the .sbid
- B Ctrl+Z / Ctrl+Y walk one history, stored inside the file
- C Reports ► Audit Trail...: every labelled change, newest first
- D History ► Capture estimate to history... → company-history.sbhst
- E History ► Benchmark vs history... flags HIGH / LOW against past bids

Questions, and where to get help

- The manual's chapters follow today's stages
- Licence keys: sales@superbid.ca with your machine ID (per computer)
- Problems: support@superbid.ca with the SuperBid.App.exe --selftest output
- Setup ▶ Check for updates... keeps you on the latest version
- Questions?